



# BROADBENT FOLD PRIMARY SCHOOL AND NURSERY

## Acceptable Use Policy

Dear Parents,

I have sent home our school acceptable use policy for you to read and discuss with your child/ren. Please sign and return back to school.

### Broadbent Fold Primary School Acceptable Use Agreement

In order for pupils at Broadbent Fold to browse the Internet or make use of email and other technologies, we require each child (and their parent / carer) to indicate that they understand the importance of adhering to these strict rules:

#### **Email**

- I will only use the internet when I have permission and am supervised.
- I will only send emails to people that my teacher has approved.
- I understand that racist or bad language will not be tolerated and my emails will be polite at all times.
- I will not use email to bully another child or adult.

#### **Personal Details**

- I will not give out my address, home or mobile telephone number, photograph or school name and address on the internet or in an email.
- I will not give out personal details of another child or adult on the internet or in an email.

#### **Internet Access**

- I will tell my teacher straight away if I accidentally come across any unsuitable pictures or information on the internet or if anything makes me feel uncomfortable or upset.
- I will only use search engines or websites that have been chosen or approved by a teacher.
- I will not try to access any inappropriate websites, chat rooms, instant messaging or social networking sites in school.
- I will not download any files from the internet in school unless I have permission.

#### **Other technologies**

- I will not use my mobile phone during the normal school day.
- If I bring my mobile phone into school for any reason I will hand it straight to my teacher for safe keeping until the end of the day.
- I will not use the camera on a mobile phone to take photographs of people without their permission.
- I understand that any form of bullying by text message is unacceptable and will not be tolerated.



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### Parent Acceptance Form

Please review the attached school Internet Acceptable Use Policy, sign and return this permission form to the school office.

Name of pupil: \_\_\_\_\_

Year Group: \_\_\_\_\_

#### **Pupil**

I agree to follow the school's Acceptable Use Policy on the use of the Internet. I will use the Internet in a responsible way and will follow all the rules explained to me by the school.

Pupil Signature \_\_\_\_\_ Date: \_\_\_\_\_

#### **Parent / Carer**

As the parent or legal guardian of the above pupil, I have read the Acceptable Use Policy and grant permission for my son or daughter or the child in my care to access the Internet, I understand that Internet access is intended for educational purposes. I also understand that every reasonable precaution has been taken by the school to provide for online safety but the school cannot be held responsible if pupils access unsuitable websites.

In relation to the school's website, I accept that, if the school considers it appropriate, my child's schoolwork may be chosen for inclusion on the website. I understand and accept the terms of the Acceptable Use Policy relating to publishing children's work on the school website.

Signed \_\_\_\_\_ Parent / Carer

Dated \_\_\_\_\_